



Oregon

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Department of Administrative Services

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CLASSIFICATIONS UNDER REVISION IN THE GENERAL CLERICAL/TECHNICAL CLASSIFICATION STUDY

The Department of Administrative Services Human Resource Services Division's Classification/Compensation Unit is starting the General Clerical/Technical classification study agreed to in the SEIU Letter of Agreement 80.00-09-181.

The following classifications are under study:

0100	STUDENT OFFICE WORKER
0101	OFFICE ASSISTANT 1
0102	OFFICE ASSISTANT 2
0103	OFFICE SPECIALIST 1
0104	OFFICE SPECIALIST 2
0107	ADMINISTRATIVE SPECIALIST 1
0108	ADMINISTRATIVE SPECIALIST 2
0110	LEGAL SECRETARY
0118	EXECUTIVE SUPPORT SPECIALIST 1
0119	EXECUTIVE SUPPORT SPECIALIST 2
0321	PUBLIC SERVICE REP 1
0322	PUBLIC SERVICE REP 2
0323	PUBLIC SERVICE REP 3
0324	PUBLIC SERVICE REP 4
0501	DATA ENTRY OPERATOR
0530	WORD PROCESSING TECHNICIAN 1
0531	WORD PROCESSING TECHNICIAN 2
0532	WORD PROCESSING TECHNICIAN 3
0801	OFFICE COORDINATOR
0830	EXECUTIVE ASSISTANT
1475	DATA ENTRY CONTROL TECHNICIAN